



Town of Surf City

Vendor Registration Form

All Vendors must review the *Town of Surf City Vendor Rules & Procedures* prior to submitting a registration form. By signing below, vendor registrant acknowledge understanding of and agree to abide by said Rules & Procedures.

The Events Committee strives to maintain balance and diversity in vendor offerings and therefore, reserves the right to accept or reject any vendor for any reason per the *Town of Surf City Rules & Procedures*.

The deadline for registration is September 1, 2018. For additional information contact:

Stephanie E. Hobbs
Phone 910-328-4131
shobbs@townofsurfcity.com

Vendor Information

Vendor/Company Name _____

Representative Name _____

Mailing Address _____
Street

City State Zip

Phone _____
Primary Alternate

Email _____

Website _____

Please be sure to submit photos of your booth if no website is available.

- ☐ Food Vendor – The sale of packaged and/or unpackaged perishable food items.
- ☐ Non-Food Vendor – The sale / promotion of handcrafted and/or manufactured goods and merchandise.
- ☐ Specialty Vendor – Please provide a brief summary below:

Vendor Space

Vendor spaces are extremely limited and granted on a first come basis. The cost per 12'x12' is \$75.00 (Includes \$75 registration fee and a \$25 deposit). Application fees and deposits will not be refunded in the event the vendor cancels or no-shows.

I am requesting _____ (# of spaces) x \$100.00 per space = \$ _____

☐ Credit Card ☐ Check # _____ ☐ Cash Receipt # _____

Fees will be collected upon vendor assignment.

Vendor Deposit Refund is made payable to: _____

Check all that apply – or risk forfeiture of refundable deposit and possible exclusion from future events.

☐ Smoker / Cooker ☐ Generator

Vendor space assignments and important day-of-event instructions will be forwarded to all registered vendors-who provide an email address – by Monday, September 10th, 2018.

My signature below denotes that I have read and understand and will abide with the Town of Surf City Vendor Rules & Procedures.

By signing this registration form, I acknowledge that the Town of Surf City is subject to various weather conditions. Following the event, I maintain that I will collect and bag and properly dispose all trash and/or debris in the trash receptacles provided.

Furthermore, in consideration of my participation in the event, I hereby discharge and release the Town of Surf City and any and all employees of the agents or volunteers thereof from all claims of any kind or nature whatsoever arising out of the above said employees or agents to the extent allowed by law.

Vendor Signature

Date

Office Use Only

Status:

☐ Denied

Entered:

☐ Email Notified

Date Received: _____

☐ Waitlisted

☐ Website Listed

Staff Initials: _____

☐ Accepted